

# ***Agenda***

## ***City of Milpitas: Youth Advisory Commission***

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**Thursday, November 13, 2014**  
**Youth Advisory Commission Meeting**  
Milpitas Sports Center, Conference Room  
1325 E. Calaveras Blvd.  
**7:00 pm**

*Founded April 1996. The Youth Advisory Commission (YAC) was established to advise the Council on matters pertaining to youth and teens in Milpitas. Commissioners must be in grades 7 through 12 and live in Milpitas. Members and alternates are appointed to one-year terms.*

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call:** Sahil Sandu, Sabina King, Sahil Hansalia, Jacqueline Ajero, Jonathan Mendoza, Alan Pham, Claire Sern, Riane Abaya, Crystal Tran

**IV. Seating of Alternates:** Jashandeep Chahal, Claudia Wang, Ravit Sharma, Christie Maly

**V. Approval of Agenda:** November 13, 2014

**VI. Approval of Minutes:** October 9, 2014

**VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

**VIII. Announcements/Correspondence**

**IX. Old Business**

**1. Youth Sports Equipment Donation Program**

**Background:** At the October 9, 2014 Youth Advisory Commission Meeting, various commissioners agreed to set up collection partnerships with their high school. In addition, the commission agreed that all collected equipment would be donated in the Spring of 2015.

**Recommendation:** Review progress from each school site. Discuss storage location for collected equipment, and what types of equipment is acceptable for donation.

**2. Spelling Bee**

**Background:** At the September 11, 2014 Youth Advisory Commission Meeting, the commission approved to host the YAC Second Annual Spelling Bee on January 23, 2015 at the Milpitas Senior Center. This reservation has been confirmed by Staff Mendes. In addition, the Commission has decided that this year's Spelling Bee will charge an admission cost, allow only pre-registered participants and increase advertising at the local elementary schools. At the October 9, 2014 a subcommittee was formed for the Spelling Bee Event.

**Recommendation:** Review the Spelling Bee Flyer and discuss marketing strategies. Discuss timeline for event preparation.

### **3. Brown Act Training Follow Up**

**Background:** At the October 9, 2014 Youth Advisory Commission Meeting, commissioners received training on the Brown Act. Commissioners not present were emailed the training video and instructed to view the training film before the November 13 meeting.

**Recommendation:** Have all commissioners sign the declaration of attendance that they received the Brown Act Training.

### **4. YAC Commissioner Photos for Website**

**Background:** At the October 9, 2014 Youth Advisory Commission Meeting, commissioners took photos for the City's Website. The webmaster informed staff Mendes that those photos were not able to be processed / posted on the website.

**Recommendation:** Retake photos at the end of the meeting using a camera instead of cell phone camera.

### **5. Tree Lighting Ceremony**

**Background:** The Recreation Services Department will be hosting the Annual Tree Lighting Ceremony on Monday, December 1, 2014 at the Milpitas Community Center and Civic Center Plaza. The event includes the lighting of the holiday tree, pictures with Santa, singing and light food and beverages.

**Recommendation:** YAC volunteers should arrive at 6pm to receive assignments for the event.

## **X. New Business**

### **1. Reschedule February meeting**

**Background** – The Youth Advisory Commission meets on the second Thursday of each month. February 12, 2015 is the second Thursday in February as well as a Federal Holiday.

**Recommendation:** Discuss moving the meeting to a different day in February.

### **2. Work Plan for 2014- 2015 Term**

**Background** – At the beginning of each term, the Youth Advisory Commission develops a work plan for the upcoming year. This plan encompasses goals and a timeline to complete each goal

**Recommendation:** Develop a 2014-2015 work plan.

## **XI. Council Liaison Report**

## **XII. Future Agenda Items**

- By-Law Review

## **XIII. Adjournment**

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E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax 408/586-3030 / Phone 408/586-3040

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